

Classification

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100140043-5

REPORTS INVENTORY

PREPARE IN DUPLICATE

DDS/OTR/SUS-9

1. TITLE OF REPORT (if a fill-in report include Form No.)

Evaluation of OTR Training

2. TYPE OF REPORT
☐ STATISTICAL
☒ NARRATIVE
☐ MACHINE-NAME LISTING

3. FUNCTIONAL AREA

PERSONNEL ☒ TRAINING
 LOGISTICS ☐ SECURITY
 MEDICAL ☐ FINANCE

ADMIN. GENERAL
 OTHER (specify)

4. NO. OF COPIES PREPARED

4

5. FREQUENCY (weekly, monthly, quarterly, etc.)

Annually

6. DISTRIBUTION (No. of components not number of copies)

DTR, Chrono

7. FORMAT (memorandum, form, computer print-out, etc)

Memo

8. ADP PROCESSING

YES

IF YES GIVE ADP PROCESSING NO.

NO

9. DIRECTIVE AUTHORITY REQUIRING REPORT

DTR-5152, dated 26 June 67

10. PREPARING COMPONENT (include lowest level contributing information to report)

C/SUS
 (DC/SUS-MT)
 (DC/SUS-AT/CTF)

11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)

2 (MT and AT)

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
15 (2)	12.80		6		76.80		1		76.80
14 (4)	11.00		5		55.00				